



United States
Department of
Agriculture

Farmers
Home
Administration

Washington
D.C.
20250

FmHA AN No. 2214 (2033)

January 29, 1991

SUBJECT: FmHA Instruction 2033-A, "Records Management
in State, District and County Offices"

TO: State Directors, District Directors and
County Offices

PURPOSE/INTENDED OUTCOME:


The purpose of this Administrative Notice is to notify State, District and County Offices that the annual disposition of records for 1990 should be delayed.

COMPARISON WITH PREVIOUS AN:

This AN replaces AN 2128(2033) dated August 7, 1990, which expires on January 31, 1991.

IMPLEMENTATION RESPONSIBILITIES:

Since the issuance of FmHA Instruction 2033-A, "Records Management in State, District and County Offices," published on June 27, 1990, in Procedure Notice 138, numerous comments have been received. Some of these comments may warrant additional changes that will affect records disposition schedules. Therefore, all offices should delay their annual disposition until an update of this Instruction is issued.

for 
LA VERNE AUSMAN
Administrator

EXPIRATION DATE: March 31, 1991

FILING INSTRUCTIONS:
Preceding FmHA
Instruction 2033-A

Sent by Time Delay Option to States at 10:30 on 2/1/91; to Districts at 12:30 on 2/1/91; and Counties at 2:30 on 2/1/91 by GSS.



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